



April 13, 2022 Minutes –COC Regular Meeting

Vacaville Unified School District- Held at ESC - 401 Nut Tree Rd, Vacaville, CA 95687

Members Present:	Jeff Fletcher	Pamela Olson
	Mary Vasquez	Mary Woo
Members Absent:	David McCallum	Ross Riesche
Staff Present:	Dan Banowitz	

**ESTABLISH QUORUM/CALL TO ORDER**

The meeting was called to order by Mr. Fletcher at 6:05 p.m.

**APPROVAL OF AGENDA**

A motion was presented by Ms. Woo and seconded by Ms. Olson to approve the agenda as presented. This was carried by a 4-0 vote.

**APPROVAL OF MINUTES**

A motion was presented by Ms. Woo and seconded by Ms. Olson to approve the minutes as submitted. This was carried by a 4-0 vote.

**COMMENTS FROM THE FLOOR ON ITEMS NOT ON THE AGENDA**

(3-Minute Time Limit Per Individual)

Persons wishing to speak to items not on the agenda are asked to complete “A Request to Speak” card and present it to the Chairperson prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please stand and state your name for the record.

- Ms. Olson made a request to speak about the Jepson Solar panels installation and the Conex boxes being relocated. Q: Do the Conex boxes have to be moved, they are utilized each day? A: They all have to be moved for the installation, but will be moved back. Q: What is the timeline? A: The timeline is unknown currently. The sites will be notified when they are on the schedule. Some of the solar projects, like parking lots must be done over summer, others like the back areas can be done any time.

**COMMENTS FROM THE FLOOR ON ITEMS ON THE AGENDA**

(3-Minute Time Limit Per Individual) Persons wishing to speak to items on the agenda are asked to complete “A Request to Speak” card and present it to the Chairperson prior to the meeting. You will be given an opportunity to speak on the subject at the time the item is discussed by the Committee. When you address the Committee, please stand and state your name for the record

- No comment

**BUDGET/EXPENDITURE REPORTS**

1. Budget Questions: Q: What is the ISP tenant improvement project? A: It was the 1949 Peabody Road that was leased for the ISP. Q: pg. 2 – why use \$5 million from Developer Fees for Markham and Buckingham? A: Developer Fees can be used for school improvements/expansions to help with growth at sites due to homes built. Q: pg. 9 – DSA plan \$33,089 – what is that for? A: We always pay short on construction costs to DSA so that we can pay what is left once the project is completed. If we pay too much, there is no refund. Q: pg. 10 – What is the expense of \$50,000 for the Markham sidewalk? A: This is happening next week – when we had an encroachment to get into the pipes for construction work the city said we must replace the sidewalk there. It has to happen when school is out, because it is too busy during school to close the sidewalk. Q: pg. 20 – Front row question at the triplets – how many classrooms are included in this price? A: 40, one

unit for each classroom. Basically, \$2,000 per room for the Front Row equipment. Q: pg. 29 – What was the \$14,649 over budget contingencies used for? A: There were a number of items as part of the final change order on the project. Some credits like the removal of subgrade changes, not installing a touch screen sensor in Room 21 because it didn't make sense to have it and not relocating a marker board. There were also items we needed to pay for such as adding power to the MP Room ceiling for the projector and screen, speech office wall coverings, adding assisted listening devices that were left out of the plans, adding a new electric strike for the electric gate, etc. These are typical changes that are made through the course of a project.

Q: pg. 57 – Change order for 621 Orchard – what was that for? A: There was an increase of parking lot work/sealing, more expensive fencing to make the neighbors happy, those kinds of additions. Q: pg. 52 – POE switches for \$79,000.00 – are these point of entry? A: Yes, these are point of entry switches for fibers coming in for the internet.

- Motion was made by Ms. Woo and seconded by Ms. Olson to approve the Budget/Expenditure report as submitted. This was carried by a 4-0 vote.

## STAFF REPORT

- a. Hemlock/ACE Improvements Project – ACE moved in this afternoon – the staff members said today would be their preferred move date. Arron and the movers were there as well as some parents helping. Some galvanized pipes had to be replaced, so the sod needed to be redone. All sod is done, and the front of the school looks great. The ACE portables look good.
- b. Markham Elementary Project – Sidewalk project happens next week. The warranty issue on the kitchen hood is being taken care of by Landmark. There are people working on the design issues there. The light issue in the MP room has been taken care of – it was a programming issue.
- c. 100 McClellan Street (Buckingham) Project – This project is moving right along. The outside has the scratch coat done; brown coat will be next week. The roofing is complete and there is sheet rock on the inside. Front row is still coming for the science classes. Teachers can move things into the rooms, no classes can be held there yet due to close proximity to construction. We are getting ahead of summer work in the old MP room – lots of flooring work happening over break.
- d. VHS New Gym Project – The contractor is way behind at this point, at least 3 weeks. The project is supposed to be complete on June 30<sup>th</sup>. The contractor thinks November will be the completion date. We are documenting everything; they get a \$2,000 fine per day over contract, which they will probably contest. Q: Will the gym be usable in the fall? A: Yes. Discussion held on the bidding availability for this contractor on other projects. If they enter a lawsuit with the District it will eliminate them from Pre-qualification and therefore bidding on projects. They can still bid now.
- e. Browns Valley/Callison/Cooper Elementary Improvements – Bids were opened for the triplets. They came in high. We had three bidders and a budget of 3 million. The low bid was 4.3 million. The project includes ADA work, roofing, and technology. Discussion held on ways to reduce costs, one idea is to remove roofing from the project, which drops the cost and the related ADA percentage required. Q: Won't the roofs not being fixed cause more problems? A: These roofs have a few more years, it may come out of the next bond or maintenance budget. It is also 2 roofs, not the whole school. Q: Wasn't the budget made anticipating inflation? A: Yes, that is what the cost escalation is for, but we are seeing it at 25% instead of the usual 6%. The current economy is affecting the bids.
- f. Alamo/Padan/Vaca Peña Middle Improvements – This project went out to bid. Bids look good, there is 1.64 million left for the Alamo Site work that is happening separately. We'll see where that comes in, bids are opening next week.
- g. COC Report to the Board of Trustees – Pam Olson, the spokesperson will give a report to the board on May 26<sup>th</sup>. Last year's report can be shared with the group and the committee can discuss talking points.
- h. Future Bond Survey – A phone survey was done to 400 voters in the area within district boundaries. Q: Were these calls made by locations/district? Interested in finding out how they

picked who to call. A: The answer is no it was not. The following is from the company that conducted the survey: To be in the survey sample, you must meet the following criteria:

1. Be registered to vote in the District
2. Have a phone number provided
3. Have that phone number still be a working number
4. Be a likely voter (any registered voter who has been registered for a while but has never voted would be excluded)

From that reduced pool of voters, a computer randomly selects the target voter to then be called. Of course, said targeted voters must answer their phone and participate in the survey. Those that meet the above criteria and who participate provide us with our respondent sample. The Board has approved moving forward in adding a bond to November's ballot. Dan is excited to let the committee know that if the bond does pass, members will be eligible to serve on both COCs. Discussion held on building a new school not just involving costs associated with the building, but has ongoing costs for staff, PG&E, water, and other bills that have to be considered.

- i. Questions – No further questions.

COMMITTEE MEMBER DISCUSSION – May 11<sup>th</sup> meeting changed to May 18<sup>th</sup>. No meetings to be held in June or July.

#### FUTURE BUSINESS

- a. Next Regular Meeting: May 18, 2022 – 6 p.m.  
Location: ESC – 401 Nut Tree Road, Vacaville, CA 95687
- b. Future Agenda Items – No meetings will be held in June or July

ADJOURNMENT - Adjourn Time: 7:03 p.m.